

PARADISE CANYON ELEMENTARY



Community Council Agenda

Location: Conference Room

Time: 8:30 a.m.

Meeting Dates 2025–2026

- September 3, 2025
 - October 29, 2025
 - November 19, 2025
 - January 28, 2026
 - February 18, 2026
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Agenda Items

Welcome & Introductions

- Member introductions
- Roles: Chair, Co-Chair, Secretary

Council Responsibilities

- Review of expectations and responsibilities

School Trust Lands (STL) & TSSA Information

- Overview of funding and current plans
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Yearlong Parent Engagement Activities & Events

- **September:** Birth to Big Kid Baby Shower, Literacy Fair, Hero Assembly, Victory Assembly, Parenting the Anxious Child, Counselor Newsletter
 - **October:** PTA Day of the Dead Week, Victory Assembly, Counselor Newsletter
 - **November:** Veterans Assembly, Counselor Newsletter
 - **December:** Choir Concert, Victory Assembly, Counselor Newsletter
 - **January:** Hope Week, Multicultural Night, Victory Assembly, Counselor Newsletter
 - **February:** Family Appreciation Week, Choir Concert, Community Resource Night, Victory Assembly, Counselor Newsletter
 - **March:** Victory Assembly, Counselor Newsletter
 - **April:** Math Night & Choir Concert, Victory Assembly, Counselor Newsletter
 - **May:** Cinco de Mayo, Counselor Newsletter
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Next Steps

- Timeline for action items
- Assignments and follow-up

Notes

RULES OF ORDER AND PROCEDURE



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Elections

- Notice will be sent to parents on Aug. 22
- The secret ballot election will be held at PCES in the office from Sept. 1-5
- The principal will oversee the election
- Results are available upon request
- Parents/Guardians will fill all positions by election

Recommended council members consist of the principal, 2 school members elected in even years and two school members elected in odd years, and 7 parent members, 4 elected in even years and 3 elected in odd years.

Meetings

- An agenda will be made and sent to council members and posted on the school website a week prior to the meeting
- Minutes will be kept at all meetings
- In case of a tie the vote will be brought to the non-council teachers

Timeline

- First meeting Sept. 25@ 8:30
- In the fall by October 31st
- The principal posts the following on the website and in the school office:
 - The proposed schedule of meeting dates for the year
 - The names of council members, with a phone or email contact (or both)
- A summary of the implementation of the School LAND Trust Program school plan including how the goals were completed and how the money was spent.
- Principals enter fall reports on the website

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- **Membership Report** – names and email addresses of the current school community council
- **Signed Principal Assurance** – assurance that the council is properly constituted and that elections and subsequent appointments were made according to the law and board rule
- **Final Report** on last year's implementation and with measurement results
- **Spring Due Date** –
 - Principals enter spring reports on the website
 - Progress Report for the School LAND Trust program for the current year